

**OFFICE OF THE CHIEF ADMINISTRATOR
SHRI JAGANNATH TEMPLE, PURI**

Invitation for Bids

Bid Identification No. _____ / 2020


No. 5919

Dt. 31.7.20

The Chief Administrator Shri Jagannath Temple Office, Puri invites bids in **double cover** system for the following work.

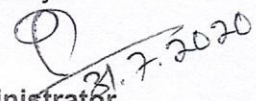
Sl. No.	Name of Work	Value of work (In Rs.)	Bid Security (In Rs.)	Cost of Document	Contract Period
1	Providing Management, Maintenance, House Keeping Service, Security arrangement for Three guest houses at Grand Road, Puri under Shri Jagannath Temple Administration.		5 lakhs in shape of D.D.	Rs.10,000/- +36 (thirty six) (GST 18%)	calendar months

1. Bid documents such as DTCN / Scope of work etc. can be seen / downloaded from the temple website i.e. www.jagannath.nic.in during the period from **dt.04.08.2020 to dt.25.08.2020**.
2. Bids shall be dropped in Tender Box kept at Temple Office till **17.00hrs on dt.25.08.2020**.
3. Bidders are required to furnish EMD & the cost of tender paper including GST alongwith the tender. Non submission of the same shall lead to rejection of the offer.
4. The technical bids will be opened at **12hrs on dt.26.08.2020** in the office of the Chief Administrator, Shri Jagannath Temple, Puri.
5. The authority reserves the right to reject any or all bids without assigning any reason thereof.


**Administrator,
Shri Jagannath Temple, Puri**

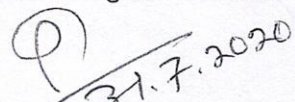
Memo No. 5920 Dt. 31.7.20

Copy forwarded to Accounts Section / Computer Programmer for information. Computer Programmer is requested to publish the notice in the Temple Website immediately.

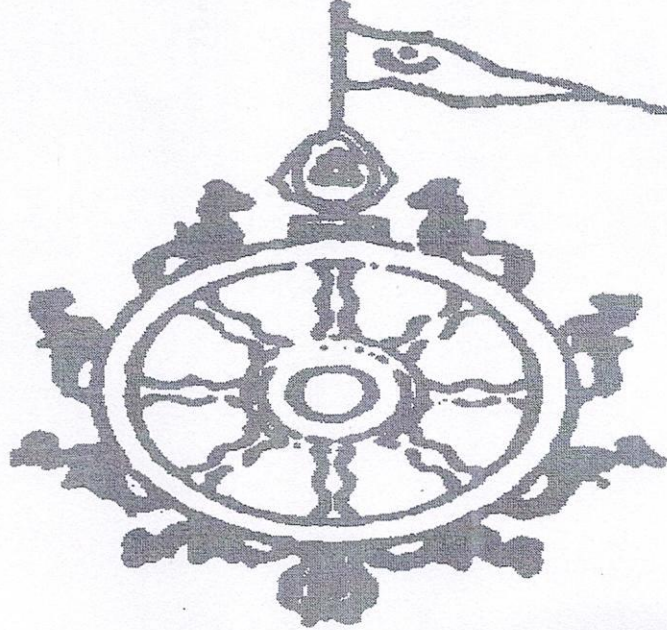

**Administrator,
Shri Jagannath Temple, Puri**

Memo No. 5921 Dt. 31.7.20

Copy forwarded to Public Relation Officer for information. He is requested to make necessary arrangements for publication of the IFB in two Odia daily and one English National daily news papers in one issue for circulation.


**Administrator,
Shri Jagannath Temple, Puri**

SHRI JAGANNATH TEMPLE OFFICE, PURI TENDER SCHEDULE



Name of the work : Providing Management, Maintenance, House Keeping Service, Security Arrangement for Guest Houses of Shri Jagannath Temple Administration situated at Grand Road, Puri on contract basis.


Cost of Tender Paper : Rs. 10,000/- + GST 18%

Last Date of Sale : 13.00hrs on dt.25.08.2020

Last Date/Time of Receipt : 17.00hrs on dt.25.08.2020

Sold to Sri/Smt./M/s. : _____

Vide Money Receipt No. : _____ **dt.** _____


21.7.2020
Administrator

Shri Jagannath Temple, Puri

DETAILED TENDER CALL NOTICE

1. Sealed bids are invited in double cover system from the eligible registered firms / individuals for the work Providing Management, Maintenance, House Keeping Service, Security Arrangement for Three Guest Houses (Nilachal Bhakta & Yatri Nivas , Neeladri Bhakta Nivas & Shri Gundicha Bhakta Nivas) at Grand Road, Puri on contract .

The Detailed Tender Call Notice alongwith the clauses mentioned herein shall form a part of the contract agreement.

2. The Bid documents are available on official website of Shri Jagannath Temple Office: **www.Jagannath.nic.in** from **10.00hrs on dt.04.08.2020 to 25.08.2020.**
3. The Technical Bid documents (**Cover-I**) will be opened by the assigned officer in the office of the Chief Administrator, Shri Jagannath Temple, Puri at **12.00hrs on dt.26.08.2020** in presence of the bidders or their authorized representatives who wish to attend. After evaluation of the documents contained in Cover-I, the Cover-II(Separately) containing price bid/s of the technically responsive bidder/s will be opened. The date, time and place of opening the price bid will be intimated to the eligible qualified bidders telephonically / E-mails.
4. The cost of Bid documents including GST in shape of demand draft issued from any Nationalized / Scheduled bank may be prepared in the name of the Chief Administrator, Shri Jagannath Temple Office, Puri and payable at Puri for Rs.10,000/ + GST 18% . The original copy of the Demand Draft should be submitted with the technical bid Cover-I.
5. The **bid is to be submitted in two covers.**
 - i) **Cover-I** is to contain original copy of **EMD** and cost of bid document, Experience Certificate, Registration Certificate under PF & ESI, **Labour license, Valid Food licence** , GST Clearance Certificate, PAN Card, Audited Balance Sheet with Profit & Loss account, list of similar nature of works in hand and all other documents required as per the relevant clauses of this DTCN. The contractor belonging to outside state of Odisha and not started business should submit an undertaking in the form of an Affidavit indicating therein that they are not registered under Odisha GST Act. as they have not started any business in the state and they have no liability under the Act. But before award of final contract, such bidders will have to produce the GST clearance certificate..
 - ii) Cover-II is to contain the **PRICE BID** duly filled in and signed by the bidder And to be submitted separately in sealed cover.
6. Furnishing scanned legible copy of original Registration Certificate, valid GST (Odisha GST) clearance Certificate, PAN card and financial instruments for paper cost and EMD alongwith the Technical Bid is mandatory otherwise his / her bid shall be declared as non responsive and thus liable for rejection.
7. If an individual makes the application, the individual should sign above his full type written name and current address.

8. If the application is made by proprietary firm, it shall be signed by the proprietor & furnish full type written name and the full name of his firm with its current address in a forwarding letter.
9. The Tender offered should remain valid for a period of 90 days. In case the bidder withdraws his offer within the validity period, the EMD enclosed is liable for forfeiture.

10. **Eligibility Criteria:**

An agency / firm will be eligible to participate in the IFB if he/ she fulfills the following criteria and to qualify in the bid he/ she should submit documents / certificates in support of the same in Cover-I of the bid for verification.

- a) Firms / Individuals having at least 5 years of experience in similar field preferably in Govt. / Semi Govt. sectors
- b) Credential papers in support of permanent business establishment for running of lodging / restaurants/ Hotels / Guest Houses having own PF & ESI registration with up-to-date clearance.
- c) IT and GST clearance certificates.
- d) Photocopy of Self / Company PAN Card.
- e) Labour License registration certificate from competent authority.
- f) The Demand Draft of Rs. 5 lakh favouring the Chief Administrator, Shri Jagannath Temple, Puri towards EMD to be enclosed which will be refunded after successful completion of agreement period including clearance of ESI, EPF deposits and audit clearance without any interest. In case of unsuccessful bidders the said amount will be returned after the tender process is finalised.
- g) To ascertain about sound financial background for running a LODGING COMPLEX, the firm shall have to submit the audited Balance Sheet and Profit & Loss Account for last 5 years with annual return of Rs 1,00,00,000/-.
- h) Copy of the Valid Food License Certificate be produced by the contractor for restaurant food facility.
- i) Demand Draft towards cost of tender paper with GST applicable.

11. **Financial Bid (Cover-II):**

The financial bid should be submitted separately in prescribed format duly filled and signed in complete shape. It should be neatly typed without any over writing, correction and arithmetical error. Incomplete or ambiguous bids are likely to be rejected.

12. **AGREEMENT PERIOD: 36 (Thirtysix) Months.**

The Period of agreement is for 36 months only which may be extended to another 12 months on mutual consent on satisfactory performance of the terms and conditions of agreement.

13.SCOPE OF WORK:

- a. Day-to-day Running and Maintenance, Upkeep of Building, Furniture, Fixtures etc.
- b. The rooms must be cleaned once in a day including changing of towels and napkins. Cleaned and iron pressed bed sheets, pillow covers etc. will be provided to the Guests with the change of occupants and every day, room fresheners of good quality must be sprayed in rooms and toilets. Blankets and screens are to be cleaned once in every fortnight. Naphthalene balls, Odonil must be kept in every bathroom and toilet. Hand wash soap, shampoo must be available in all bathrooms. In addition to this the tenderer should provide: Phenyle, Bleaching Powder, Brooms, Brushes, Toilet Cleaner, Floor Cleaner, Detergent, Mosquito Repeller, Pest Control Spray, Dry Cells for A/c / Tv Remote/ Wall Clock, etc. at his cost.
- c. All rooms and premises of LODGING COMPLEX will be kept clean and totally free from debris and weeds. The agency should provide machinery like scrubbing and polishing machine, Vacuum Cleaner and other machinery for cleaning purpose. The wall must be cleaned with liquid detergent after check out of each room.
- d. Attendants for Guests and Security Services at Gate should be available round the clock-24 hours. The agency should engage security staffs from reputed security providing agency with uniform dress code.
- e. Watch and ward of LODGING COMPLEX is covered under the scope of this work.
- f. All assets of LODGING COMPLEX are to be handed over in good working condition at the time of withdrawing from the contract/ completion of contractual period in the same condition as it was at the time of taking over.
- g. Maintenance of all records pertaining to assets and transactions are to be made as per the direction of the officer-in-charge authorized by Shri Jagannath Temple Administration.
- h. All Minor repair works such as Replacement of Fuse Bulbs, tube light, telephone sockets, Window screen hooks, broken glasses etc. should be borne by the contractor at their own cost on priority basis under intimation to the officer-in-charge.
1. Maintenance of Flower Pots & minor repairing of Restaurant & Kitchen accessories will be borne by the contractor at his own cost.
- J. The repairing such as:
 - i) Motor & Water Cooler repairing.
 - ii) Light fittings, Main Switch, Call Bell etc.
 - iii) All plumbing fittings and carpenter accessories.
 - iv) Fire Extinguishers Refil if any etc. should be attended immediately at his own cost within Rs.5,000/- in a month and bill submitted with due recommendation of the officer-in-charge of Bhakta Niwas for reimbursement.
- k. The financial management of the restaurant including its Profit and Loss comes under the whole responsibility of the tenderer.
1. The reception counter should remain open round the clock for allotment of rooms and collection of room rent thereof and advance booking etc ..
- m. Verification of identity proof of the guests as per Govt. rule in force.
- n. Discipline in & around the lodging complex.

- o. Safety and security of the occupants.
- p. Ensuring continuous power & water supply to all occupants.
- q. Ensuring proper running of A/c and T.V. provided.
- r. Ensuring running of lift and to minimize its brake down period on timely action.

14. LABOUR REGULATIONS:

- a. The contractor shall submit Provident Fund Code & Labour License from competent authority and ensure the availability of said facilities for the employees engaged thereon. **Previous month challan copy towards deposit of Provident Fund and ESI amount shall be submitted with name of employee wise list, GST payment receipt and the copy of Payment of Salary statement of the employees duly certified by the officer in charge or the authorized representative** alongwith the monthly Running Maintenance Bill failing which the bill will not be entertained.
- b. The contractor shall comply with all the provisions of Labour Laws as applicable from time to time.
- c. Payment of minimum wages to the staff must be ensured.
- d. The contractor shall obtain & furnish a Group Insurance Policy i.e. ESI covering employment accidental benefit in respect of his workmen.
- e. Engagement of child labour and persons exceeding the age of 60 years are prohibited.

15. SAFETY, HEALTH AND ENVIRONMENT:

- a. The contractor shall abide by all safety rules of Government. Any violation in the safety rules shall be viewed seriously and he shall be penalized as per Government Safety Rules.
- b. The contractor shall ensure the medical fitness of all the persons in every six months to Temple Administration and shall be entirely responsible for any first aid and emergency medical treatment to his employees.

16. OBLIGATION OF THE FIRMS / INDIVIDUALS:

- a. It is the first & foremost duty of the contractor to ensure the prestige & dignity of the Temple Administration. No activity should take place in and around the said lodging complex which may create field to defame the world famous Institution of Lord Shri Jagannath. The Guest service should not be interrupted in any manner by the Guest house staff, any strike or lock down by the staffs should not be entertained , if, any deviation serious action must be taken by temple administration.
- b. The firms/individuals shall maintain a team of well-trained and experienced workmen for smooth running of the LODGING COMPLEX.
- c. The persons engaged on duty at LODGING COMPLEX by him shall have pleasing personality and must be prompt in delivery of service to the visitors/ guests.
- d. Any person not found suitable for such services must be replaced by the contractor forthwith without affecting the normal running and maintenance of LODGING COMPLEX.

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- e. Qualified Receptionists with smart, pleasing personality and well versed in different languages preferably English, Hindi, Odia, Bengli are to be appointed. He/She shall ensure proper care of guests, attend the telephone calls and allot rooms to those having allotment order issued by Shri Jagannath Temple Administration. He / She Shall also collect room rent.
- f. The Service boys and Waiters shall be polite and prompt towards guests and boarders of the LODGING COMPLEX. They should be able to understand, speak and read Odia, English and Hindi Languages.
- g. The staff employed by the contractor should attend duty with - agency provided/approved uniform, shoe and with identity card supplied by the contractor.
- If any staff found performing duty without uniform, the Contractor shall be penalized with Rs 20/- per person/per day which will be recovered from his monthly bill.**
- h. For effective & smooth running of LODGING COMPLEX the following minimum staffs should be deployed:

Nilachala Bhakta Nivas & Yatri Nivas	
Manager (With Professional qualification, & experience in Computer knowledge)	1
Asst. Manager- cum-Front Office Supervisor (With Professional qualification, & experience in Computer knowledge)	1
House Keeping Supervisor (With Professional qualification, & experience in Computer knowledge)	2
Receptionist (With Graduation & experience in Computer knowledge)	5
Room Boys , Houseman & Outer sweeper cum Gardner (Minimum qualification 7 th standard)	24
Security	4
Plumber	1
Electrician	3
Helper to Electrician	1
Total	42

Niladri Bhakta Nivas	
Manager (With Professional qualification, & experience in Computer knowledge)	1
Asst. Manager- cum-Front Office Supervisor (With Professional qualification, & experience in Computer knowledge)	1
House Keeping Supervisor (With Professional qualification, & experience in Computer knowledge)	2
Receptionist (With Graduation & experience in Computer knowledge)	4
Room Boys , Houseman & Outer sweeper (Minimum qualification 7 th standard)	30
Security	4
Plumber	1
Electrician	3
Helper to Electrician	1
Gardner	1
Total	48

Shri Gundicha Bhakta Nivas	
Manager (With Professional qualification, & experience in Computer knowledge)	1
Asst. Manager- cum-Front Office Supervisor (With Professional qualification, & experience in Computer knowledge)	1
House Keeping Supervisor (With Professional qualification, & experience in Computer knowledge)	2
Receptionist (With Graduation & experience in Computer knowledge)	5
Room Boys , Houseman & Outer sweeper (Minimum qualification 7 th standard)	24
Security	5
Plumber	1
Electrician	3
Helper to Electrician	1
Gardner	2
Total	45

- i. A list of all such workman indicating their Name, Address, Date of Birth and qualification / Experience should be submitted to the temple office within three days from issue of the acceptance letter. Any subsequent change in workman should also be intimated immediately.
- j. Signboards with prior approval of Temple Administration can only be displayed

17. STATUTORY DEDUCTIONS:

All statutory recoveries shall be made from bills of the contractor at the prevailing rates as and when the payment is made. The contractor will submit previous month PF / ESI Deposit Challan in respect of individual employee by name along with the bill for the current month. If the same is not submitted, the bill shall not be considered for payment.

18. SUBMISSION OF BILL:

Monthly Bills in complete shape for the above work shall be prepared and submitted by the contractor to the Chief Administrator, Shri Jagannath Temple, Puri in triplicate along with necessary documents before 5th day of every month for pass and payment.

19. PAYMENT OF BILL:

The bill after due certification by the officer-in-charge and statutory deductions like Taxes, Duties, Penalties etc. shall be released. **Since the contract amount includes the labour wages etc, any amount of deviation if found in labour payment, the deviated amount will be deducted from the monthly bill amount.** Payment shall be made in shape of RTGS / NEFT / crossed A/c Payee Cheque / Demand Draft (Less D.D. charges) only to the contractor or his authorized representative.

20. OFFICER IN CHARGE:

Administrator, Shri Jagannath Temple, Puri or his authorized representative is the officer- in-charge for this work.

21. PENALTY:

- A) Shri Jagannath Temple Administration reserves the right to impose penalty on monthly contract value for anyone of the following lapses per occasion and the penalty shall be recovered from the bill of the contractor as noted below:
- i) The delayed service resulting in any discontentment among the guests Rs.50/-room.
 - ii) Service of substandard food, snacks & Tea etc. Rs.100/- per complain received, if proved on inquiry.
 - iii) Use of ingredients and materials of inferior quality Rs.20/- per room/per day.
 - iv) For allowing unauthorized occupation of rooms Rs.500/- per room per day in addition to usual room rent paid by the occupant.
- B) Non deposit of Daily collected money to the Temple Office cash counter within 3 hours of checking of officer-in-charge invites penalty @ 1% of the collected money per day if the cause of delay is not acceptable to temple office.

22. OTHER TERMS AND CONDITIONS:

- A. Shri Jagannath Temple Administration shall have the right to take appropriate action against the contractor in case of deficient or delayed service resulting in any discontentment of guests or if the guests are not satisfied with the service, food etc. or any allegations to that effect are brought to the notice of Shri Jagannath Temple Administration at any point of time. In such case, the decision of Shri Jagannath Temple Administration will be final and binding on the firms / individuals and in such case penalty upto amount equal to EMD may be imposed and recovered from the running bills / EMD. **The EMD amount may be released after successful completion of audit .**
- B. All properties of LODGING COMPLEX of Shri Jagannath Temple Administration, including Pumps, Air Conditioners, Air Coolers, Refrigerators, Water Coolers, furniture, fixtures and other assets and installations etc. shall be at contractor's custody for its use and safe keep. Any loss or damage to such property shall be brought to the notice of the authority forthwith for assessment of the extent of loss and damage, restoration and recovery, if necessary. The contractor shall be fully responsible for proper upkeep and maintenance of all utensils, furniture, fixtures, building and all other equipments including cooking appliances provided to him. If the contractor is found to be negligent in this aspect, the losses so caused and as finalized by the Temple Administration will be recovered from him.
- C. Any loss or damage other than normal wear and tear of utensils, consumer durables, furniture, fixtures, beds and other miscellaneous items or electrical fittings and building provided to the contractor shall be examined and assessed by the Shri Jagannath Temple Administration, and the cost of such damage or loss shall be realized from bill or from the EMD made by the firm.
- D. The contractor shall provide adequate printing materials and stationaries required at LODGING COMPLEX for day-to-day use at his own cost. The Arrival/ Departure register, Money Receipt and Bill book will be provided by Temple Office.

- E. The contractor shall provide adequate quantity of brooms, brushes, detergents, scented phenyl and other cleaning materials, which are required for cleaning of floor, utensils, furniture, urinals etc. at his cost.
- F. The workers engaged by the contractor should be free from all communicable diseases and any health hazards. It is the responsibility of the contractor to ensure that the workers must not be under the influence of liquor or other addictions while on duty.
- G. The contractor shall follow the norms laid down by the Shri Jagannath Temple Administration from time to time in order to improve the quality of service and other matters connected with running and maintenance of LODGING COMPLEX.
- H. The contractor shall provide services on continuous basis and in case of disruption of service for more than 24 hours, the contract shall be terminated, without any reference, forfeiting EMD.
- I. No assignment, transfer or sub-contract by the contractor is permissible. He is also not entitled to change the constitution of the firm during contract period in any manner without the prior permission of the Shri Jagannath Temple Administration.
- J. The contractor or his authorized employee/representative shall directly supervise the LODGING COMPLEX all times but one representative / officer on behalf of the Temple Administration will be in overall charge of supervision of the LODGING COMPLEX and day to day business. The contractor shall intimate the Temple office/ Temple Officer in case of any substitute of their authorized representative.
- K. There will be quarterly performance review of the contract by Shri Jagannath Temple Administration. Lapses & shortfalls, if any noticed will be intimated to the contractor for immediate improvement / rectification.
- L. Proper sterilization method should be adopted for cleaning of various utensils, crockery and tumblers.
- M. The contractor shall submit the challans against the deposit of EPF, ESI & GST etc. in every month to avoid any dispute.
- N. **Smoking, Consumption of Alcohol, Non-vegetarian food, Gambling, Fire crackers, Loud speakers and any other illegal practices are strictly prohibited inside the Lodging Complex.**
- O. The reception of Guests will commence round the clock without any interruption.
- P. The checkout time will be 24 hours.
- Q. Pest-Control must be done once in a month.
- R. Proper ID Proof of the boarder must be kept at the time of registration.
- S. The contractor should ensure 24 hours power backup.
- T. The contractor shall keep the rooms reserved as per requirement of Temple Office on prior intimation.
- U. The package system may be followed as per the instructions of the Temple Administration for Shri Gundicha & Bahuda for three days each. The Package starts one day before the Gundicha or Bahuda Yatra & Upto one day after Shri Gundicha & Bahuda Yatra. The package system should be followed as directed by the Temple Administration.
- V. The Temple Administration shall inspect the assets at the end of every quarter.

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- W. Suggestion / Complaint Register should be kept at the Reception counter and should be produced to Temple Administration as and when called for.
- X. In case of theft, missing and damage of articles of the occupants the agency shall be held responsible.
- Y. Tarriff Board as authorized by Temple Administration is to be displayed at Reception Counter.
- Z. Proper books of accounts should be maintained on which the Temple Administration has the right to inspect at any time without giving any notice.
- AA. The Contractor shall not enter / Interfere/ disturb in any manner in the business of Sholapitha Craft Centre/ Peerless General finance & Investment- Co. Ltd., office. At present (Two nos. rooms & one no. Store room in Nilachal Yatri Nivas are being used by Peerless General finance & Investment -Co. Ltd.).
- AB. All disputes arising out of this contract shall be subject to the jurisdiction of courts at Puri only.
- AC. Lodging Complex & roof top cannot be used for any Ceremonial & Political functions without the prior approval of the Temple Administration.
- AD. The Room Rent is to be Charged at the rates decided by the Temple Administration from time to time. However the contractors bid amount remains unchanged throughout the agreement period **except revision of minimum wages by Labour Department**. The differential amount due to minimum wages hike will be reimbursed by Temple Office on production of proof of payment.
- AE. Stock Register, Attendance Register and Salary Register of employees must be kept ready by the manager for verification by the officer-in-charge / authorized representative of Temple Administration as and when required.

23. ROOM RENT COLLECTION & ADVANCE BOOKING:-

Every day room rent collection & advance booking will be managed by the contractor. Manager/ Asst. Manager/Front Office Supervisor are responsible for deposit of daily room rent collection at temple office within 3 hours after checking of records.

24. RESTAURANT :-

- a. Bhakta Nivas / Yatri Nivas Restaurant is included in the Running & maintenance tender. **The financial management of the restaurant including its profit and loss comes under the whole responsibility of the tenderer. The contractor shall not divert any manpower enlisted for running of the Bhakta Nivas to run the Restaurant.**
- b. The Restaurant furniture, fixtures and kitchen set-up will be setup by Temple Administration. All Utensils & crockery's items etc. will be arranged by the Contractor.
- c. Only Vegetarian Foods will be served. The Restaurant should provide breakfast, Lunch, snacks and Dinner to the guests on demand payment at reasonable price.
- d. Due care should be taken for serving qualitative food.
- e. All the waste products / Garbage of restaurant, kitchen and rooms of Lodging Complex shall be safely removed without causing any inconvenience and annoyance to others and should be disposed.

Signature of the contractor

**Administrator
Shri Jagannath Temple , Puri**

Facilities available at Nilachal Bhakta Nivas & Yatri Nivas:-

Nilachal Bhakta Nivas & Yatri Nivas situated at Grand Road, Puri in front of Town Police Station have the following facilities.

Nilachal Bhakta Niivas(G+3 Floors) and Lift facility	Nilachal Yatri Nivas (Parking +3 Floors)
Ground Floor : Non A/c -5 bedded Dormitory with attached toilet- 1 no. Double bedded A/c – 1	Ground Floor: Parking.
Ground Floor : Non A/C -7 bedded Dormitory with attached toilet - 5 nos.	First Floor : 8 Bedded Dormitory with attached Toilet – 2 nos.
First Floor : Double bedded A/c room-10 nos. Tripple bedded A/c room-2 nos.	First Floor : 6 Bedded Dormitory with attached Toilet – 2nos.
Second Floor : Double bedded A/c room-13 nos. Tripple bedded A/c suite-I no. Kitchen-I no.	Second Floor : Non A/c - Double bedded Room-6 nos.
Third Floor : Double bedded A/c room-13 nos. Tripple bedded A/c suite room-I no. Dining Hall-30 seated -1 no.	Third Floor : Non A/c - Double bedded Room-6 nos. Non A/c - Triple bedded Room - 2 nos

The Guest rooms are bath attached and rooms are furnished with cot, mattress, pillows and bedside table, reading table , wardrobe, one tea poy and two nos. of moulded chair.

The facilities offered are:-Lift for A/c Rooms, 24 Hrs. power back-up, Hot Water, intercom, Cable TV, Cold drinking water, in- house parking, Pure Veg. restaurant.

FINANCIAL BID COVER-II

Name of the work: Providing Management, Maintenance, House Keeping Service, Security Arrangement for **Nilachal Bhakta Nivas / Yatri Nivas** at Grand Road, Puri under Shri Jagannath Temple Administration.

Having read and understood the terms and conditions of contract. I offer my financial bid as detailed below in complete shape. The offer stands valid for a period of 90 days. I do hereby undertake that there shall not be any violation of minimum wages rule of Govt. of Odisha while paying to my workman deployed.

Part 'A'

Staff	Category of labour	Minimum No. of workman	Rate of payment per month including weekly and national holidays	Amount (In Rs.)
a) Manager	High Skilled	1		
b) Asst. Manager cum Front Office Supervisor	Skilled	1		
c) House Keeping Supervisor	Skilled	2		
d) Receptionist	Skilled	5		
e) Room Boy	Unskilled	23		
f) House Man	Unskilled			
g) Security	Unskilled	4		
h) Plumber	Skilled	1		
i) Electrician	Skilled	3		
j) Electrical Helper	Semi Skilled	1		
k) Outer Sweeper	Unskilled	1		
		42	Total	
ESI (As applicable)				
EPF (As applicable)				
Sub Total – Part A				

Overhead Expenses Part 'B'	
House Keeping consumables as per clause no.13 per month	
Laundry Expenses per month	
Maintenance of Flower Pots per month	
Other Minimum Miscellaneous expenditure per month including Contractor's margin	
Sub Total - Part B	
Grand Total (Excluding GST) Part 'A' + 'B'	

(Rupees-----) only excluding GST

Signature of the Contractor

NAME OF THE BUILDING/PROJECT:

NEELADRI BHAKTA NIVAS, GRAND ROAD, PURI

Location – About 500 M. from lion's gate of Shree Jagannath Temple, Puri near Town Police Station, Grand Road, Puri.

Year of construction: 2/2018.

Facilities available:

Ground Floor area=13324Sft.

- Double height Portico
- Reception
- Office
- Waiting lobby
- Model Kitchen
- Dining hall
- Non AC Dormitories having 21 bed accommodations
 - 6 Bedded room: 3 Nos. (18 bed)
 - Double room: 1 No. (Double bed)
 - Single room: 1 No. (Single bed)
- 5 bedded Driver's rest room (Non AC)
- General toilet: 2 Nos.
- Four wheeler Parking
- Guard room
- 11 kv compact transformer
- Electrical panel room
- DG set 125kva (Jacson make)
- Pump house
- 1,00,000 ltr UG Tank for fire fighting
- High yield bore well for water supply -2 Nos.

First Floor area =12367.5Sft.

- 7' wide long corridor.
- Double bedded AC guest room: 31 Nos.
- Triple bedded AC guest room: 1 No.
- Single bedded AC guest room: 1 No.
- Service room: 1 No.

Second Floor area =12909.0Sft.

- 7' wide long corridor.
- Double bedded AC guest room: 31 Nos.
- Triple bedded AC guest room: 1 No.
- Single bedded AC guest room: 1 No.
- Service room: 1 No.
- Viewing gallery

Third Floor area =12311Sft.

- 7' wide long corridor.
- Double bedded AC guest room: 32 Nos.
- Single bedded AC guest room: 1 No.
- Service room: 1 No.
- Viewing gallery granite flooring open terrace

Fourth Floor area =10163.3Sft

- Double height lover/glass finished front side Head room
- AC conference hall (50'x70')
- Gent's and Ladies toilet
- Hand wash
- Mahaprasad seban Hall
- Double bedded AC guest room: 4 Nos.
- Double roomed AC guest room (with kitchen space): 4 Nos.
- OH Tank and back side head room

In addition to the above there are common amenities such as :-

1. Stair case three Nos.
2. Lift two Nos.
3. Service road around the building.
4. Landscaping for beautification.
5. CC TV.
6. Internal cable connection.
7. Local area networking.
8. Fire protection system.
9. Hot water supply to guest rooms.

Furnishing

The Guest rooms are modern facility bath attached and rooms are furnished with single cot two nos. with Ortho mattress and pillows, one study table (0.90x0.60x0.60 cm), one low height rack (0.60x0.60x0.45 cm), two nos. of bed side table (0.40x0.40x0.40 cm), one TV stand (0.90x0.20x0.15 cm), one mirror stand (0.75x0.20x0.18 cm) with mirror of 2'x4' size, one wardrobe of (2.10x0.90x0.60 cm) size.

FINANCIAL BID COVER-II

Name of the work: Providing Management, Maintenance, House Keeping Service, Security Arrangement for **Shri Neeladri Bhakta Nivas** at Grand Road, Puri under Shri Jagannath Temple Administration.

Having read and understood the terms and conditions of contract. I offer my financial bid as detailed below in complete shape. The offer stands valid for a period of 90 days. I do hereby undertake that there shall not be any violation of minimum wages rule of Govt. of Odisha while paying to my workman deployed.

Part 'A'

Staff	Category of labour	Minimum No. of workman	Rate of payment per month including weekly and national holidays	Amount (In Rs.)
a) Manager	High Skilled	1		
b) Asst. Manager cum Front Office Supervisor	Skilled	1		
c) House Keeping Supervisor	Skilled	2		
d) Receptionist	Skilled	4		
e) Room Boy	Unskilled	28		
f) House Man	Unskilled			
g) Security	Unskilled	4		
h) Outer Sweeper	Unskilled	2		
i) Gardner	Unskilled	1		
j) Electrician	Skilled	3		
k) Plumber	Skilled	1		
l) Electrical Helper	Semi Skilled	1		
		48	Total	
ESI (As applicable)				
EPF (As applicable)				
Sub Total – Part A				

Overhead Expenses Part 'B'

House Keeping consumables as per clause no.13 per month	
Laundry Expenses per month	
Maintenance of Flower Pots per month	
Other Minimum Miscellaneous expenditure per month including Contractor's margin	
Sub Total - Part B	
Grand Total (Excluding GST) Part 'A' + 'B'	

(Rupees-----) only excluding GST.

Signature of the Contractor

SHREE GUNDICHA BHAKTA NIWAS, GRANDROAD, PURI

Location – About 2.5 km. from lion's gate of Shree Gundicha Temple, Puri near Bus Stand, Grand Road, Puri.

Year of construction: 2012.

Facilities available:

Block 'A'

- Triple bedded AC guest room: 24 Nos.

Block 'B' and 'C'.

- Double height Portico
- Reception
- Office
- Waiting lobby
- Double bedded AC guest room: 24 Nos.
- Double bedded Non AC guest room: 24 Nos.
- General Toilet

Block 'D'

- Four wheeler parking
- Model Kitchen
- Dining hall 5000 sft
- AC conference hall 5000 sft
- High yield bore well for water supply -2 Nos.

In addition to the above there are common amenities such as

1. Stair case three Nos.
2. Lift two Nos.
3. Service road around the building.
4. Landscaping for beautification.
5. CC TV.
6. Internal cable connection.
7. Local area networking.
8. Fire protection system.
9. Hot water supply to guest rooms.

Furnishing

The Guest rooms are bath attached and rooms are furnished with cot, mattress and pillows, one TV stand, one mirror stand with mirror, one wardrobe, one tea poy and two nos. of moulded chair.

FINANCIAL BID COVER-II

Name of the work: Providing Management, Maintenance, House Keeping Service, Security Arrangement for **Shri Gundicha Bhakta Nivas** at Grand Road, Puri near Shri Gundicha Temple under Shri Jagannath Temple Administration.

Having read and understood the terms and conditions of contract. I offer my financial bid as detailed below in complete shape. The offer stands valid for a period of 90 days. I do hereby undertake that there shall not be any violation of minimum wages rule of Govt. of Odisha while paying to my workman deployed.

Part 'A'

Staff	Category of labour	Minimum No. of workman	Rate of payment per month including weekly and national holidays	Amount (In Rs.)
a) Manager	High Skilled	1		
b) Asst. Manager cum Front Office Supervisor	Skilled	1		
c) House Keeping Supervisor	Skilled	2		
d) Receptionist	Skilled	5		
e) Room Boy	Unskilled	21		
f) House Man	Unskilled			
g) Security	Unskilled	5		
h) Plumber	Skilled	1		
i) Electrician	Skilled	3		
j) Electrical Helper	Semi Skilled	1		
k) Gardener	Unskilled	2		
l) Outer Sweeper	Unskilled	3		
		45	Total	
ESI (As applicable)				
EPF (As applicable)				
Sub Total – Part A				

Overhead Expenses Part 'B'	
House Keeping consumables as per clause no.13 per month	
Laundry Expenses per month	
Maintenance of Flower Pots per month	
Other Minimum Miscellaneous expenditure per month including Contractor's margin	
Sub Total - Part B	
Grand Total (Excluding GST) Part 'A' + 'B'	

(Rupees-----) only excluding GST

Signature of the Contractor